

**Minutes of the Meeting of the Board of Directors of
TERRY TUTORS SPECIALIZED EDUCATION SERVICES**

The Board of Directors of Terry Tutors Specialized Education Services, Inc., held its annual meeting on August 1, 2020 at 2:00 pm at 13423 Burbank Blvd. in Sherman Oaks, California 91401 via teleconference.

The following directors were in attendance at the meeting

- Christine Terry, Executive Director
- Elisabeth Miller, President
- Laura Gonzalez, Vice President (absent)
- Lydia Butterfield, Treasurer
- Anne Esparza, Secretary

FINANCIAL REPORT

The Chairperson submitted the financial update, indicating that as of July 2020, Terry Tutors Specialized Education Services financial make up is as follows:

- Business Expenses: \$1,679.60
- Employee Expenses: \$157.18
- Business Income: \$928.41 [Monetary Donations are \$19.17 from Amazon Smile and de minimis interest on savings + Current Balance \$909.24]
- There are no in-kind donations to report.
- Year-to-date employee salary, trainings and educational expenses are \$0.00

VIRTUAL MODEL OF SERVICES

Given the current worldwide public health crisis of Covid-19, this nonprofit is offering only virtual/online services until further notice.

RESEARCH REQUEST

Purpose of Research: To better understand how this nonprofit can serve its clientele and expand access to its services for communities of color with special needs children. In keeping with the Black Lives Matter movement and acknowledgement of how race in education affects our students of color, subsequent avenues for services and supports that are geared towards students of color with special needs, and college and career opportunities after K-12 for students of color with special needs, the Chairperson asks its Board to assist in compiling a list of research papers, articles, websites, nonprofits, curricula and the like to use as foundational documents for a possible future capstone project, grant proposal, and/or published paper.

Research Request: Race and Special Education

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1. How does race factor in special education identification (overidentification, underidentification) and assessments, IEP goals and data collection, in classroom placement and supports, and at home services?
2. What types of access to special education services do students of color in California generally have outside of the public school and the Regional Centers state-run systems?
3. How can this research inform our holistic family-centered services and supports?

ADDITIONAL BOARD MEMBER RECOMMENDATIONS

The Chairperson noted that more diverse voices are needed. Suggestions are as follows: Students as Board Members; Special Education Service Providers; Special Education & General Education Teachers at Public, Private and Charter Schools; Administrators; Parents of Special Needs Children; Certified Public Accountants, Non-Profit Administrators.

STATUS & PROJECTIONS

The Chairperson informed the Board that the nonprofit continues to operate on a maintenance status, meaning part-time and only one employee, Christine Terry, as of now. This ensures the nonprofit can grow at a steady pace with little overhead while also acknowledging current expenses for its employee (such as student loans), which require the employee to continue to maintain full-time employment outside the nonprofit. Regarding long-term projections, the Board discussed possibilities for full-time employee status in the coming future.

ADJOURNMENT

Since there was no further business to come before the meeting, upon motion duly made and seconded, the meeting was adjourned at 3:00 pm.

Anne Esparza, Secretary

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